

## **APPLICATION GUIDELINES TO THE ADDINGTON FUND FORAGE AID EMERGENCY GRANT SCHEME**

**Please read before completing this form**

Addington Fund assists working farmers who are experiencing hardship in times of emergency, for example following an illness, bereavement, accident, extreme weather conditions or certain animal diseases.

We realise in such times you will be worried about looking after the animals on your farm, but your circumstances may be causing a temporary cash flow problem which is making things difficult to feed your sheep or cattle.

### **Are you eligible?**

#### **To apply:**

- You are a working farmer and your main income must be from farming an agricultural holding and you are experiencing hardship because of an emergency situation through no fault of your own.
- You are unable to provide funding for this yourself by looking at normal business practices, such as selling store animals or drawing on any reserves/savings/overdraft facility.
- We are unable to assist when there is a loss, or reduction of, income due to market forces nor can we provide grants towards business debts.

Please note that grants are made at the discretion of Trustees and priority will be given to applicants depending on their circumstances. Regrettably, we cannot help everyone who comes to us so please try and describe your particular situation as clearly as possible.

### **How we help:**

We help with a one-off delivery of animal feed for the livestock on your farm, to provide you with some short-term relief and this is supplied from our charity feed partner. In order to arrange this, we will need to share your contact details (but not your circumstances) with our partner feed suppliers. In other situations our trustees can consider one-off support to help alleviate hardship relating to an emergency situation which is outside your control.

By completing this application form you will have been deemed to grant permission for this.

**The Addington Fund,  
9 Barford Exchange,  
Wellesbourne Road,  
Barford,  
WARWICK,  
CV35 8AQ  
Tel 01926 620135**

**[Email enquiries@addingtonfund.org.uk](mailto:enquiries@addingtonfund.org.uk)  
[www.addingtonfund.org.uk](http://www.addingtonfund.org.uk)**

**Charity Registration No 109792**



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## ADDINGTON FUND FORAGE AID APPLICATION FORM

**Please complete this form honestly and accurately enclosing any relevant invoices/paperwork, which will support your application.**

### FARM BUSINESS NAME:

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### 1. APPLICANT CONTACT DETAILS – Please complete in block capitals

Title, First Name, Surname	
Address	
Postcode	
Tel: Landline	
Tel: Mobile	
Email address (please write clearly)	
Date of birth	

### SPOUSE/PARTNER DETAILS

Full Name	
Date of Birth	
Occupation	

### OTHER PEOPLE WHO LIVE WITH YOU. Please give numbers and date of birth of all children under 18.

Name	Date of birth	Relationship to you	Are they financially dependent on you?	Occupation or stage of education

**2. FARM/LAND DETAILS**

Please select as many that apply. Do you?

Own your farm/land <input type="checkbox"/>	Rent your farm/land <input type="checkbox"/>	Other <input type="checkbox"/>
Do you have a mortgage on your farm?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
How many acres do you own?	How many acres do you rent?	
Do you or your partner/spouse own any other property or land, other than where you live?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please give details including any income generated from this		
Please give your CPH Number		
Please give your SBI Number		
Does the majority of your income come from farming a registered holding?		
Please tell us your vehicle access (eg articulated lorry, 6 wheeler etc)		
Do you have a forklift/loader tractor available for unloading?		

**3. FARMING ENTERPRISES (including stores/lambs) and crops in ground. Please tell us how many of each**

Species	Breeding	Stores/Fat
Dairy & Followers		
Sucklers, store cattle and fat cattle		
Sheep - ewes and store/fat lambs		
Pigs - sows, and growers		
Goats		
Other		

Do you have any stock you can sell soon which will help alleviate your situation, eg store/fat cattle or lambs? – If not, please explain why
Is there a potential animal welfare issue on your farm? If so, please explain

**4. OTHER INCOME OR BUSINESS INTERESTS** Do you also do work off the farm or receive income from other activities (such as renting buildings/stables or land) and if so, please give net annual income.

Contracting	
Work on another farm	
B&B	
Diversification projects (workshops/liveries etc)	
Anything else (please give details)	

**5. FINANCIAL DETAILS - PERSONAL INCOME**

If your income is low, you may qualify for certain tax credits. We can ask our colleagues from the Royal Agricultural Benevolent Institution to help you with this if you would like to investigate this further.

Monthly income	You	Spouse/Partner
Working Tax Credit		
Pension (State)		
Pension (Private)		
Pension Credit		
Housing Benefit		
Working Tax Child Tax Credits/ Child Maintenance/Benefit		
Any other benefits, please tell us what		
Investment income		
Any other income		
If you have a partner, do they work off the farm and if so, please state their net monthly income.		
<b>Total income</b>		

**FINANCIAL cont'd – Bank Accounts (all parties involved with the farm business) Please supply the most recent 3 months business bank statements**

Business/Private /Loans/ Mortgage	Type of account (eg current/loan)	Balance at date of application (state debit or credit)	Overdraft Limit or monthly repayment (if a loan)

**6. Farm Subsidies (e.g. BPS/CSS/ELS)**

Name of subsidy	Date last received	Amount received	Date of next payment due

**7. Why you need help.** Please help us to understand your situation. If you are shut down due to TB or BTV please enclose any correspondence from APHA/Defra

What has happened to create your financial problem?
How would you like us to help?
Will this help solve your situation fully or partially?

If you have contacted us because of an accident or illness, do you have any insurance to help with this situation? If so, please give details.	
If applicable, we usually provide disaster relief in the form of animal feed to help give you short term breathing space while you investigate other forms of help. Please can you tell us the quantity and type of feed which would help you most? For example – beef nuts, 6 tonnes bulk, lamb fattener 2 tonne in 25kg bags	
How long would this help you feed your animals for?	
Have you contacted any other charity/organisation to help with this situation? If yes, please state who and what was the outcome of this application?	
<p>Help with domestic costs may be available from the Royal Agricultural Benevolent Institution <a href="http://www.rabi.org.uk">www.rabi.org.uk</a></p> <p>Farm Community Network provide a support service via their helpline 03000 111999 or online at <a href="http://www.fcn.org.uk">www.fcn.org.uk</a></p> <p>Farming Community Network's FarmWell website <a href="https://farmwell.org.uk/">https://farmwell.org.uk/</a></p> <p>It may help us to speak to the above charities. Do you give your permission for us to do so?</p>	

**Other advice and support is available from: Please confirm whether you have contacted any of these for farm support.**

- Future Farm Resilience Fund (<https://defrafarming.blog.gov.uk/2021/03/25/the-future-farming-resilience-fund-supporting-farmers-through-transition/>)
- The Royal Countryside Fund (<http://www.royalcountrysidefund.org.uk/how-we-help/family-farm-businesses/defra-future-farming/>)
- Farming Connect (Wales only) <https://businesswales.gov.wales/farmingconnect/>

<p>Please give us the name and contact details of someone not related to you who may verify your situation. This could be your accountant, vet, business advisor, bank manager</p>	
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<p>If there is anything else you would like to tell us that will help us understand your situation, please use this space to do so.</p>

**Your contact details only will be entered and stored on a computer but will only be used for the purpose of your application to Addington Fund and will not be used for any other purpose.**

**PLEASE READ THE FOLLOWING NOTES AND SIGN BELOW TO CONFIRM THAT YOU AGREE TO THE TERMS AND CONDITIONS.**

- I / we undertake to inform Addington Fund of any change in the future of our financial situation which may materially affect this application.
- I/we confirm that the information supplied by me in the application is true and complete to the best of my knowledge and I give my consent to Addington Fund to verify this information by whatever means deemed necessary.
- By submitting this form, you agree to allow the Addington Fund to retain your personal data on its database. We will use this information to help us assess your application and administer any grant we award. Your contact details only will be entered and stored on a computer but will only be used for the purpose of your application to Addington Fund and will not be used for any other purpose.
- Addington Fund are committed to the highest level of transparency and compliance with all existing Data Protection regulations, which includes the GDPR. All information collected will be processed according to our Privacy Policy which you can find here: <http://www.addingtonfund.org.uk/privacy-policy/> I agree that information supplied by me will be held in accordance with Addington Fund's Privacy Policy (available on request or via our website).
- Addington Fund works closely with the other farming charities, Royal Agricultural Benevolent Institution, Farming Community Network. I/we give permission for Addington to contact these charities for the purpose of administering my application.
- It is a condition of you receiving this grant that you agree that it remains confidential. Failure to adhere to this condition could result in full pay back to Addington Fund of any grant awarded.

<b>DECLARATION</b> I declare that the information given here is correct to the best of my knowledge and belief. I understand that the information I have provided on this form may be verified if necessary.	
Applicant signature	
Date	

**Please tick the relevant box below to confirm you have provided supporting information.**

**Business Accounts for your last financial year**

**Current Business Bank Statement**

**Proof of ID (copy of a photo driving licence/passport)**

Please email your completed form AND supporting documents to  
[enquiries@addingtonfund.org.uk](mailto:enquiries@addingtonfund.org.uk)  
 or send by post to:

Addington Fund, 9 Barford Exchange, Wellesbourne Road, Barford, Warwick, CV35 8AQ



