

Registered charity no 1097092

APPLICATION GUIDELINES TO THE TRUSTEES' DISCRETIONARY FUND EMERGENCY GRANT SCHEME.

Please read before completing this form

The Addington Fund assists working farmers who are experiencing hardship in times of emergency, for example following an illness, bereavement, accident, extreme weather conditions or certain animal diseases.

We realise in such times you will be worried about looking after the animals on your farm, but your circumstances may be causing a temporary cash flow problem which is making things difficult to feed your sheep or cattle.

Are you eligible?

To apply:

- You are a working farmer and your main income must be from farming an agricultural holding and you are experiencing hardship because of an emergency situation through no fault of your own.
- You are unable to provide funding for this yourself by looking at normal business practices, such as selling store animals or drawing on any reserves/savings/overdraft facility.

Please note that grants are made at the discretion of Trustees and priority will be given to applicants depending on their circumstances. Regrettably, we cannot help everyone who comes to us so please try and describe your particular situation as clearly as possible.

How we help:

We help with a one-off delivery of animal feed for the livestock on your farm, to provide you with some short-term relief and this is supplied from our charity feed partner. In order to arrange this, we will need to share your contact details (but not your circumstances) with our partner feed suppliers. In other situations our trustees can consider one-off support to help alleviate hardship relating to an emergency situation which is outside your control.

By completing this application form you will have been deemed to grant permission for this.

**The Addington Fund,
9 Barford Exchange,
Wellesbourne Road,
Barford,
WARWICK,
CV35 8AQ
Tel 01926 620135**

Email enquiries@addingtonfund.org.uk
www.addingtonfund.org.uk

TRUSTEES' DISCRETIONARY FUND APPLICATION FORM

Please complete this form honestly and accurately enclosing any relevant invoices/paperwork, which will support your application.

FARM BUSINESS NAME:

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1. APPLICANT CONTACT DETAILS – Please complete in block capitals

Title, First Name, Surname	
Address	
Postcode	
Tel: Landline	
Tel: Mobile	
Email address (please write clearly)	
Date of birth	

SPOUSE/PARTNER DETAILS

Full Name	
Date of Birth	
Occupation	

OTHER PEOPLE WHO LIVE WITH YOU. Please give numbers and date of birth of all children under 18.

Name	Date of birth	Relationship to you	Are they financially dependent on you?	Occupation or stage of education

2. FARM/LAND DETAILS

Please select as many that apply. Do you?

Own your farm/land	Rent your farm/land	Other
Do you have a mortgage on your farm?	Yes	No
How many acres do you own?	How many acres do you rent?	
Do you own any other property or land, other than where you live?	Yes	No
If yes, please give details		

3. FARMING ENTERPRISES (including stores/lambs) and crops in ground. Please tell us how many of each

Species	Breeding	Stores/Fat
Dairy & Followers		
Sucklers, store cattle and fat cattle		
Sheep - ewes and store/fat lambs		
Pigs - sows, and growers		
Goats		
Other		

Do you have any stock you can sell soon which will help alleviate your situation, eg store/fat cattle or lambs? – If not, please explain why.	
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4. OTHER INCOME OR BUSINESS INTERESTS Do you also do work off the farm or receive income from other activities (such as renting buildings/stables or land) and if so, please give net annual income.

Contracting	
Work on another farm	
B&B	
Diversification projects (workshops/liveries etc)	
Anything else (please give details)	

5. FINANCIAL DETAILS - PERSONAL INCOME If your income is low, you may qualify for certain tax credits. We can ask our colleagues from the Royal Agricultural Benevolent Institution to help you with this if you would like to investigate this further.

Monthly income	You	Spouse/Partner
Working Tax Credit		
Pension (State)		
Pension (Private)		
Pension Credit		
Housing Benefit		
Working Tax Child Tax Credits/ Child Maintenance/Benefit		
Any other benefits, please tell us what		
Investment income		
Any other income		
If you have a partner, do they work off the farm and if so, please state their net monthly income.		
Total income		

Will this help solve your situation fully or partially?

If you have contacted us because of an accident or illness, do you have any insurance to help with this situation? If so, please give details.

We usually provide disaster relief in the form of animal feed to help give you short term breathing space while you investigate other forms of help. Please can you tell us the quantity and type of feed which would help you most? For example – beef nuts, 6 tonnes bulk, lamb fattener 2 tonne in 25kg bags

How long would this help you feed your animals for?

7. Other help.

<p>Have you contacted any other charity/organisation to help with this situation? If yes, please state who?</p> <p>Help with domestic costs may be available from the Royal Agricultural Benevolent Institution www.rabi.org.uk</p> <p>Practical advice is available from Farming Community Network's Farmwell website https://farmwell.org.uk/ and we would encourage you to look at these forms of assistance</p>	
<p>It may help us to speak to the above. Do you give your permission for us to do so?</p>	

Your contact details only will be entered and stored on a computer but will only be used for the purpose of your application to the Addington Fund and will not be used for any other purpose.

PLEASE READ THE FOLLOWING NOTES AND SIGN BELOW TO CONFIRM THAT YOU AGREE TO THE TERMS AND CONDITIONS.

- I / we undertake to inform the Addington Fund of any change in the future of our financial situation which may materially affect this application.
- I/we confirm that the information supplied by me in the application is true and complete to the best of my knowledge and I give my consent to Addington Fund to verify this information by whatever means deemed necessary.
- By submitting this form, you agree to allow the Addington Fund to retain your personal data on its database. We will use this information to help us assess your application and administer any grant we award. Your contact details only will be entered and stored on a computer but will only be used for the purpose of your application to the Addington Fund and will not be used for any other purpose.
- Addington Fund are committed to the highest level of transparency and compliance with all existing Data Protection regulations, which includes the GDPR. All information collected will be processed according to our Privacy Policy which you can find here: <http://www.addingtonfund.org.uk/privacy-policy/> I agree that information supplied by me will be held in accordance with Addington Fund's Privacy Policy (available on request or via our website).
- Addington Fund works closely with the other farming charities, Royal Agricultural Benevolent Institution, Farming Community Network and Forage Aid. I/we give permission for Addington to contact these charities for the purpose of administering my application.
- It is a condition of you receiving this grant that you agree that it remains confidential. Failure to adhere to this condition could result in full pay back to Addington Fund of any grant awarded.

DECLARATION I declare that the information given here is correct to the best of my knowledge and belief. I understand that the information I have provided on this form may be verified if necessary.

Applicant signature	
Date	

Please tick the relevant box below to confirm you have provided supporting information.

Business Accounts for your last financial year

Current Business Bank Statement

Proof of ID (copy of a photo driving licence/passport)

**Please email your completed form AND supporting documents to:
The Addington Fund, 9 Barford Exchange, Wellesbourne Road, Barford, Warwick, CV35 8AQ
enquiries@addingtonfund.org.uk**